



# Coffinswell Parish Council

Serving the Communities of  
Coffinswell & Dacombe

The Cirl Bunting is the UK's rarest farmland bird. The entire breeding population is found between Exeter and Plymouth.

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## MINUTES OF THE COFFINSWELL PARISH COUNCIL MEETING TUESDAY 18<sup>th</sup> JANUARY 2022 7PM AT ST BARTHOLOMEW'S CHURCH

**Present:** Cllr A Parkes (Chair), Cllr A Brent, Cllr V Flower, Cllr N Orchard  
**In attendance:** Cllr A Dewhirst, Mrs J Thompson – Clerk  
No members of the public

**1. The Chairman to open the meeting and receive apologies.**

The Chairman opened the meeting at 7:06 pm.

Apologies were received from Cllr S Avery, N Inwood, S and I Spokes, C and J Austin.

The Parish Council wished to pass on condolences to the family of Judith Grainger, who sadly passed away after a long illness.

**2. To declare any interests arising at this meeting:**

None

**3. Reports:**

**3.1** County Councillor's Report – report available to view on website.

**3.2** District Councillor's Report – no report available.

**3.3** Police Advocate and Neighbourhood Watch reports and updates regularly circulated.

**4. Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting:**

It was proposed by Cllr A Brent, seconded by Cllr V Flower and agreed by all to approve the minutes of the Tuesday 16<sup>th</sup> November 2021 meeting.

**5. Finance**

**5.1** It was proposed by Cllr A Brent, seconded by Cllr N Orchard and agreed by all to approve the payment schedule.

**5.2** It was proposed by Cllr A Brent, seconded by Cllr N Orchard and agreed by all to approve the bank reconciliations for November and December 2021.

**5.3** The Clerk presented the quarterly budget update.

**5.4** The Chair's report, budget and precept for 2022 – 23 was presented to the council. It was proposed by Cllr N Orchard, seconded by Cllr A Brent and agreed by all to request a precept of £6155.00.

**6. Funding & Grants**

**6.1** It was proposed by Cllr V Flower, seconded by Cllr A Parkes and agreed by all to apply for Tidy Teignbridge funding, if successful the monies received will be used to upgrade the litter picking equipment.

**7. Footpaths and Highways:**

**7.1** We are waiting for an update from DCC Highways on works to deal with ongoing drainage issues, following the verge planing that was carried out before Christmas.

It was noted that a number of drainage issues in the parish are originating from private land and suggestions on ways to educate landowners will be discussed at the March meeting.

**7.2** It was agreed to contact P3 to discuss the maintenance and upgrade of Footpath 1 and (depending on the outcome of a public consultation), use CIL funds to carry out any work needed.

**7.3** It was noted that the annual P3 survey and finance forms have been received.

**7.4** It was proposed by Cllr A Parkes, seconded by Cllr V Flower and agreed by all to spend £1666 + VAT on 1 x Brush Cutter, 1 x Hedge Trimmer and 1 x Battery Pack. This will be paid for by CIL funds, a £500 P3 grant and £300 offered by Cllr A Dewhirst from his Locality Budget.

**8. To note any correspondence received:**

To include any other items that do not relate to planning or enforcement, plus any other standing orders that have been omitted on this agenda, that should be otherwise included.

Correspondence received regarding planning enforcement, bonfires and broadband have been dealt with by the Clerk.

**9. Parish Matters:**

**9.1** It was agreed not to invest in an additional dog poo bin.

**9.2** Our request to TDC to increase parish councillor numbers will be looked into at the end of the month.

**10. Planning and enforcement public question time:**

A period of five minutes will be allowed for members of the public to ask questions or make comment regarding planning applications and/or enforcement issues that affect Coffinswell Parish Council.

None

**11. Planning:**

**11.1** The following planning applications were discussed:

21/02935/CAN – Manor House, Coffinswell

Remove lower branches of one pine and one oak as indicated in the submitted pictures

There were no objections to this application.

21/02927/HOU – 2 Manor Cottages, Coffinswell

Replace rear extension with a conservatory and replacement windows

There were no objections to this application.

21/02928/LBC – 2 Manor Cottages, Coffinswell

Replace rear extension with a conservatory and replacement windows

There were no objections to this application and councillors were happy for a decision to be made following heritage guidelines.

21/02836/HOU – Bartholomew Cottage, Coffinswell

Rear double-storey extension

There were no objections to this application.

**11.2** The following withdrawn applications were noted:

21/01408/HOU – Old Timbers, road from Westcombe Park to Princess Cottages, Coffinswell

Construction of residential annexe and replacement garage; alterations to vehicular access including new timber gates; extensions and alterations to conservatory/bay to create two-storey side extension; construction of chimney and addition of canopy over front door.

Application withdrawn.

Clerk to request a TDC site visit to confirm the correct procedures have been followed regarding permitted development and the garage replacement.

20/02129/FUL – Land east of Normans, Dacombe  
Change of use of field to equine and erection of stable block with store.  
Application withdrawn  
TDC confirm that this has been passed to planning enforcement for further investigation.

**12. Enforcement Issues:**

No further updates.

**13. General public question time:**

Ten minutes will be allowed for members of the public to ask questions or make comment on the work of Coffinswell Parish Council or on matters arising that affect the Council.

None

**14. The date of the next meeting:**

Tuesday 15<sup>th</sup> March 2022 at 7pm.

The meeting ended at 8:46pm

Signed:  
Chairman of Coffinswell Parish Council

Dated: